**CONTACT INFORMATION [INSERT YOUR ORGANIZATION’S LOGO HERE]**(Your Full Name)  
(Your Position)  
(Your Organization’s Name)  
(Your Phone Number)   
(Your Email)

**RELEASE DATE:**(Date)

**[YOUR ORG] AWARDED $XXX GRANT FROM ST. CROIX VALLEY FOUNDATION TO [FUND/PROVIDE/SUPPORT] [WORK/PROJECT TITLE/PURPOSE]**

*Include Optional Subtitle Here*

[CITY, STATE, MONTH, DATE] – Briefly describe what the grant will empower your organization to accomplish. Always lead with the most important information.

Body Paragraphs: Include information about who will be impacted, the amount of the grant, the staff members involved, or any other pertinent information. Explain why the work is necessary and why it will benefit the region.

Include the specific name of the grant you have been awarded (which could be an Environmental Grant, Music Education Grant, First Thousand Days Grant, Valley Arts Grant, or Vibrant Communities Mental Health Grant).

When referring to St. Croix Valley Foundation, please use the following convention: On first mention, please use *St. Croix Valley Foundation (SCVF).* In subsequent mentions, you can refer to us as SCVF.

Please note that all press releases must be approved by SCVF Marketing Communications Manager [Alauna Yust](mailto:ayust@scvfoundation.org?subject=Press%20Release%20Request) prior to distribution.

***###***

[INSERT YOUR ORGANIZATION’S BOILERPLATE LANGUAGE HERE]

***ABOUT SCVF***

[*St. Croix Valley Foundation*](http://www.scvfoundation.org) *(SCVF) is a 501(c)(3) nonprofit organization fully accredited by the Community Foundations National Standards Board and the Charities Review Council. Our mission is to enhance the quality of life in the St. Croix Valley. Through our ten affiliated community foundations, we encourage local philanthropy in response to local needs.*

*​St. Croix Valley Foundation's ten affiliated community foundations:*

*Amery Area Community Foundation  
Chisago Lakes Area Community Foundation  
Hudson Community Foundation  
Lower St. Croix Valley Community Foundation  
New Richmond Area Community Foundation  
Northwest Alliance Community Foundation  
Prescott Foundation  
River Falls Community Foundation  
Somerset Community Foundation  
Stillwater Area Community Foundation*